



**LEPC MEETING MINUTES**  
 February 3, 2021 – 10:00 AM  
 Via Conference Call



I. **Call to Order and Welcome**..... Dave Hall

II. **Roll Call & Introduction of Guest** ..... Stephanie Cox

III. **Minutes Review**..... Dave Hall

IV. **Treasurer’s Report** ..... Stephanie Cox

Previous Account Balance (09/30/2020)	18,676.74
Interest Accrual	0.42
Deposits	0.00
Disbursements	0.00
<b>Current Account Balance (01/20/2021)</b>	<b>18,677.16</b>

V. **General Membership Comments**..... Dave Hall

VI. **Old Business**

VII. **New Business**

- Subcommittee Reports..... Dave Hall/Sub-chairs
  - ❖ Training and Exercise..... Vacant
  - ❖ By-Laws/Steering ..... Tom Dolan
  - ❖ Grants and Finance .....Stephanie Cox
  - ❖ Support and Development ..... Greg Rouse
  - ❖ Outreach ..... Vacant
  - ❖ Emergency Response..... James Vickers
- Membership Application ..... Dave Hall
  - ❖ E3 Environmental..... Tim Griffis
  - ❖ DS Smith..... Brian Carr
- Annual Tier II Presentation ..... CEMA
- Membership Vote on change in scheduled meeting times..... Dave Hall
- Agency Spotlight ..... TBA

VIII. **VIII. .... Closing:**  
 May 5, 2021 at time TBA based on Membership Vote



**LEPC MEETING MINUTES**  
 February 3, 2021 – 10:00 AM  
 Via Conference Call



**Call to Order**

Dave Hall called the meeting to order at 10:03 AM on February 3, 2021.

**Roll Call and Introduction of Guests**

Roll call was conducted from the member roster. A total of 12 member agencies were present, therefore there is a quorum.

Byron Homeland Security

**Minutes Review**

November minute meetings were reviewed by Dave Hall. No comments were made. Motion made to accept the minutes by Kory Reeves. Motion was seconded by Glenda Anderson. Minutes were approved.

**Treasurer's Report**

The treasurer's report for the February meeting was reviewed by the LEPC:

Previous Account Balance (09/30/2020)	18,676.74
Interest Accrual	0.42
Deposits	0.00
Disbursements	0.00
<b>Current Account Balance (01/20/2021)</b>	<b>18,677.16</b>

Treasurer's report was reviewed by Stephanie Cox. Chairman Hall is going to research utilizing funds. Motion made to accept the Treasurer's Report by Mark Lawson. Motion was seconded by Tom Dolan. Treasurer's Report were approved.

**Membership Comments**

- Ashland / Solenis – no new update, business as normal with the pandemic and social distancing

**Chairman** – Dave Hall, Rescue Training, Inc.

**Vice Chairman** – Mark Lawson, Belfor Property Restoration

**Treasurer** – Stephanie Cox, Chatham EMA

**Secretary** – Stephanie Cox, Chatham EMA

Chatham County LEPC

c/o Chatham EMA

Bull Street, Room 140

Savannah, GA 31401



## LEPC MEETING MINUTES

February 3, 2021 – 10:00 AM

Via Conference Call

Local Emergency Planning Committee



# LEPC

*...safety in knowledge.*

- BASF – no new update
- Belfor – no new update
- Chatham County Department of Public Health – business as usual with response for vaccinating and testing. COVID testing at the Civic Center has been turned over to a private company with DPH oversight. Vaccines are being given as quickly as possible, staff is working long hours and working on identifying auxiliary sights for vaccine clinics. They are currently resource tapped.
- Colonial Oil – no new update
- EMD Performance Materials – no new report
- Fort Stewart / Hunter Army Airfield – just finished removing 30 underground storage tanks, continuing to practice social distancing and have begun issuing the COVID vaccine.
- Georgia Historical Records Advisory Council (SHER) – working on preparing a how-to on creating a Historical Records annex within Emergency Operations Plans. The local council has some leadership positions that need to be filled due to people leaving. If anyone has contacts with any EMA contacts within GA, please let them know about the SHER database. Glenda's term to the state board has expired and the entire team is service without a governor appointment.
- International Paper, Port Wentworth Mill – business as usual, keeping up with PPE, continuing to complete close contact forms.
- Rescue Training, Inc. – Started a paramedic class last month and is working with EMTs around the region. All students that wanted the vaccine have been able to receive it. Second doses are being given this week.
- Savannah Yacht Center – no new update
- Department of Homeland Security – recommending that Natasha Roman and Richard Cummings join the LEPC meetings. Both are personnel within the area, Byron Jones will maintain contact and association until a solid relationship is established. The chemical inspection side of DHS is starting a volunteer group to review low-level hazardous materials companies and invite them to join the DHS group which also include joining the local LEPC.
- CEMA – CEMA's Hazard Mitigation plan has been approved by FEMA. CEMA has also started a weekly podcast "Are Y'all Ready for This?" and episodes are released weekly on Wednesdays.

### New Business

- Subcommittee Reports
  - No Subcommittee Reports

---

**Chairman** – Dave Hall, Rescue Training, Inc.

**Vice Chairman** – Mark Lawson, Belfor Property Restoration

**Treasurer** – Stephanie Cox, Chatham EMA

**Secretary** – Stephanie Cox, Chatham EMA

Chatham County LEPC

c/o Chatham EMA

Bull Street, Room 140

Savannah, GA 31401



## LEPC MEETING MINUTES

February 3, 2021 – 10:00 AM

Via Conference Call

Local Emergency Planning Committee



# LEPC

...safety in knowledge.

- Subcommittee chairs are to be designated annually by the Chairman and each subcommittee is to provide a report at each meeting.
- Chairman Hall requests that Tom Dolan on the By-Laws/Steering committee convene to review and update the By-Laws to account for the subcommittee portion.
- Changes are needed to make this a viable group and to drive membership numbers.
- By-Laws/Steering committee will report back in May on recommendations and new subcommittee assignments will be discussed during the May meeting.
- Membership Application
  - E3 Environmental
    - Kenny Cook
    - New company in Savannah, full service hazmat response company located in downtown Savannah
    - The “WalMart” of the environmental response world
    - Membership approved E3 Environmental membership application
  - DS Smith
    - No representative was available
- Annual Tier II Presentation – presentation will be distributed to membership
  - Any specific questions regarding reportable substances will need to be referred to the E-plan site
- Agency Spotlight – none
  - It may be beneficial to have larger members present their response plans or other planning efforts especially for the smaller members

### Old Business

- Membership Vote on change in scheduled meeting times
  - No discussion was made, meetings will continue to occur at 10AM unless additional discussion is made at a later date by membership

### Closing

- Meeting schedule – May 5, 2021 at 10am via webinar / conference call
- Meeting adjourned at 11:15 AM.

**Chairman** – Dave Hall, Rescue Training, Inc.

**Vice Chairman** – Mark Lawson, Belfor Property Restoration

**Treasurer** – Stephanie Cox, Chatham EMA

**Secretary** – Stephanie Cox, Chatham EMA

Chatham County LEPC

c/o Chatham EMA

Bull Street, Room 140

Savannah, GA 31401