



LEPC MEETING AGENDA
 July 16, 2014 – 10:00 AM
 Memorial Hospital



- I. **Call to Order and Welcome**..... Hugh Futrell
- II. **Roll Call & Introduction of Guest** Denise McCoy
- III. **Minutes Review**..... Denise McCoy
 - **Minutes Attached**
- IV. **Treasurer’s Report** Dennis Jones

○ Checking Account Balance	\$14,522.99
○ Certificate of Deposit Balance	\$11,818.69
○ Less Disbursement	<u>\$6,000.00</u>
TOTAL BALANCE	\$20,341.68
- V. **General Membership Comments**..... Hugh Futrell
- VI. **Sub-Committee Reports:**
 - Steering Committee..... Steve Thompson
 - Support and Development Kory Reeves
 - Outreach..... Denise McCoy
 - Grants and Finance..... Dennis Jones
 - Training and Exercise..... Dave Hall
 - Emergency Response..... James Vickers
- VII. **Old Business**
 - Discussion on Grant Fund expenditures.....Hugh Futrell
- VIII. **New Business**
 - 2014 Meeting Schedule Denise McCoy
 - LEPC Elections
 - Agency Spotlight..... Denise McCoy
 - ❖ Memorial Health.....Jimmy Gordon
 - ❖ Georgia Emergency Management Agency.....Christina Garrard
- IX. **Closing:** Next Meeting, September 17, 10 am
 Savannah Civic Center



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Call to Order

Hugh Futrell called the meeting to order at 10:15 AM on July 16, 2014.

Roll Call and Introduction of Guests

Roll call was conducted by calling out from the member roster. A total of 22 member agencies and 3 guests, Nick Schetzel of Military Produce, Sherry Schumacher of Core Case Management, Tim Hall of Hepaco and were present.

Minutes Review

Hugh Futrell stated that there was modification of the wording of the grant funding wording in the previous minutes. The following wording: “Chief Futrell requested a motion to spend grant funds on a disaster planning workshop/safety response for industry training. \$2000 REQUIRED to be spent on training, \$3000 REQUIRED to be spent on planning” was changed to “Chief Futrell requested a motion to spend grant funds on a disaster planning workshop/safety response for industry training. \$2000 AUTHORIZED to be spent on training, \$3000 AUTHORIZED to be spent on planning.” This change will be addressed under the old business discussions. The minutes from the previous meeting, May 21st, 2014, were accepted by the membership.

Treasurer’s Report

The treasurer’s report was read and accepted as read:

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The disbursement was for Speros to rebuild and host our website. They will also service the website for a year. This disbursement will be discussed under old business.

Membership Comments

- Tom Wright, SSRC – Annual exercise October 7-8, 2014.
- Michelle Cortes, EPD – House Bill 549 signed into law as of July 1 – this law states that when there is a threat to downstream water quality, it must be reported to GEMA, CEMA, and the media. The law also requires postings at river access points.
- Michael Blakely, Chatham County Engineering – There are FEMA panel changes along Pipemakers Canal. The rest of the panels for our area remain largely unchanged.
- Mel Bass, Ashland – the local plant will soon become Solenis.
- Dennis Jones, CEMA – CEMA has started a recovery program for Chatham County. A contractor has been lined up to start helping with recovery plans. This work will be ongoing for the next year. CEMA is also doing a 5-year update to the hazard mitigation plan. This update will involve local governments, colleges, and hospitals. There is a vacancy at CEMA. Interested persons should submit a resume to Dennis.
- Nick Schetzel, Military Produce Group – visitor, checking out
- Glenda Anderson, Georgia Historical Records Advisory Council provided information regarding training that has been conducted related to the preservation of Georgia historical records.
- Heritage Emergency Response – Praise and Preparedness event to be held Tuesday Jul 22 – 5:30 PM. The aim of the event is to provide congregations with the resources to prepare for a disaster. The event will be held in the ballroom of Civic Center and it is free. RSVP to Dan Stowers – Savannah Emergency Management Director.

Chairman – Hugh Futrell, Assistant Chief, Southside Fire/EMS/Security	Chatham County LEPC
Vice Chairman – Pete Liakakis, Owner, United Detective Agency	c/o Chatham EMA
Secretary – Denise McCoy, Geologist, O’Brien & Gere	124 Bull Street, Suite 140
Treasurer – Dennis Jones, Deputy Director Chatham EMA	Savannah, GA 31401
Staff Resource – Anson Calmes, EM Specialist, Chatham EMA	



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Local Emergency Planning Committee



LEPC

...safety in knowledge.

- Jimmy Gordon, Memorial Health – An exercise was conducted last week which simulated a hazmat spill downtown. ESF-1 provided a mass fatality trailer on site. Decontamination was set up and the event provided good hand-on training – 19 members participated on the team.
- Steve Thompson, Impulse Safety – Steve brought MS. Sherri Schumacher as a guest. Ms. Schumacher owns Core Case Management and has trauma case management experience. She is a licensed MSW with injury, trauma, and workers comp experience.
- Hugh Futrell, Southside Fire Department– Hugh is retiring September 1, 2014. He will remain involved in the LEPC after retirement.
- Tim Hall, Hepaco – Mr. Hall announced that his company provides training for HAZMAT transporters.

Sub-Committee Reports

- Steering Committee – Steve Thompson – nothing to report other than grant money which will be discussed later.
- Support and Development – Kory Reeves not present.
- Outreach – Nothing to report.
- Grants and Finance – Discuss under new business
- Training and Exercise – Curtis Wallace stated that there will be a 40 hour HAZMAT technician class. Interested persons should email Chief Vickers.
- Emergency Response – James Vickers not present.

Old Business

- Chief Futrell raised the issue of the grant fund expenditures. Members of the Executive Committee met and decided that website could be better used to provide information to the membership. The committee initially discussed buying the air craft cards and publishing DVDs to provide to emergency responders and LEPC members. However, when the cards were requested, it was discovered that there were nine cards per set (total of 4464 cards and 172 DVDs), and the costs were out of line with what the LEPC had anticipated spending. Therefore, the Executive Committee decided to post the air craft information to the website so the members could download and use for their training. Members of the executive committee met with Speros and discussed Speros hosting our website for free, with maintenance fees of \$100/month for a total of \$1200. \$4,800 will also be needed to rebuild the website. The new website would provide links to each of the member agencies to get the community more coordinated with our member services. Accurate website links will be requested from each member. Total cost for the website services is \$6,000. Dennis Jones stated that at this point, we have cut the check but we have not spent this money, and our last minutes do not reflect that we are authorized to spend the money. The May minutes document two other expenditures, the cards and the training. Since the cards will be included on the website, we need to rescind the May vote to use the funds for this effort. The training, is still a good use of LEPC funds, but we do not have enough grant funds for the training and the website. Rob Gordon put forth a motion to rescind the authorization to spend the grant fund on the air craft cards. The motion was seconded by Steve Thompson and accepted by the membership
- Dennis Jones put forth a motion to use general LEPC funds for the training session. This motion was seconded by Lynn Gensamer and accepted by the membership. Glenda Anderson asked if the training was still planned for October. Hugh Futrell responded that there may be some other conflicts that will be investigated prior to establishing a date. This will be discussed in the next Executive Committee meeting.

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- Mel Bass put forth a motion to approve grant money for the website upgrade. The motion was seconded by Michael Blakely and accepted by the membership. Steve Thompson stated that he would like to have each of the subcommittees meet to discuss the content of the website.

New Business

- Hugh Futrell stated the a nominating committee was needed for the next elections. There were no volunteers from the membership. High asked Michael Blakely to chairman and requested Steve Thompson to participate. Michael and Steve accepted. The membership also discussed including Kory Reeves who was not present at the meeting, but does typically participate on the nominating committee.
- The representative from GEMA was ill and unable to attend. This presentation will be rescheduled.
- Agency spotlight – Memorial Health overview of regional exercise March 18-19.

Closing

Members who are interested in doing an agency spotlight should notify the Executive Committee. The Outreach Committee will distribute another request for CART information.

Chairman Futrell adjourned the meeting at 11:39 am. The next meeting is September 17th at 10:00 AM, at the Savannah Civic Center Ballroom.

Meeting Minutes Produced by Denise McCoy, LEPC Secretary

Respectfully Submitted,
Denise McCoy, O'Brien & Gere, LEPC Secretary

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