



**LEPC MEETING MINUTES**  
**November 4, 2021 – 10:00 AM**  
**Via Conference Call**



- I. **Call to Order and Welcome**..... Dave Hall
- II. **Roll Call & Introduction of Guest** ..... Stephanie Cox
- III. **Minutes Review**..... Dave Hall
- IV. **Treasurer's Report** ..... Stephanie Cox
- |   |                  |
|---|------------------|
| Previous Account Balance (04/30/2021)       | 18,677.75        |
| Interest Accrual                            | 0.34             |
| Deposits                                    | 0.00             |
| Disbursements                               | 0.00             |
| <b>Current Account Balance (06/30/2021)</b> | <b>18,678.09</b> |
- V. **General Membership Comments**..... Dave Hall
- VI. **Old Business**
- VII. **New Business**
- Subcommittee Reports..... Dave Hall/Sub-chairs
    - ❖ Training and Exercise ..... Vacant
    - ❖ By-Laws/Steering ..... Tom Dolan
    - ❖ Grants and Finance ..... Stephanie Cox
    - ❖ Support and Development ..... Greg Rouse
    - ❖ Outreach ..... Vacant
    - ❖ Emergency Response ..... James Vickers
  - Membership Application ..... Dave Hall
    - ❖ DS Smith ..... Brian Carr
    - ❖ International Paper, Savannah Mill ..... Kyle Bugenhagen
  - City of Savannah Evacuation and Shelter in Place..... Dave Donnelly
  - Agency Spotlight ..... TBA
  - Membership Vote on 2022 Meeting Dates ..... Dave Hall
- VIII. **Closing:** .....February 2, 2022 at 10:00 AM venue TBA

**Chairman** – Dave Hall, Rescue Training, Inc.

**Vice Chairman** – Mark Lawson, Belfor Property Restoration

**Treasurer** – Stephanie Cox, Chatham EMA

**Secretary** – Stephanie Cox, Chatham EMA

Chatham County LEPC

c/o Chatham EMA

Bull Street, Room 140

Savannah, GA 31401



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**Call to Order**

Dave Hall called the meeting to order at 10:01 AM on November 3, 2021.

**Roll Call and Introduction of Guests**

Roll call was conducted from the member roster. A total of 18 member agencies were present, therefore there is a quorum.

Guests: Byron Jones, DHS

Natasha Roman, DHS

**Minutes Review**

August minute meetings were reviewed by Dave Hall. No comments were made. Motion was made by Kory Reeves and second by Mark Lawson. Minutes were passed by membership

**Treasurer's Report**

The treasurer's report for the August meeting was reviewed by the LEPC:

Previous Account Balance (04/30/2021)	18,677.75
Interest Accrual	0.23
Deposits	0.00
Disbursements	0.00
<b>Current Account Balance (06/30/2021)</b>	<b>18,678.09</b>

Treasurer's report was reviewed by Stephanie Cox. Dave Hall discussed creating a committee to make recommendations on spending these funds. Motion was made by Dave Donnelly and second by Michelle Bryan. Treasurer's report was passed by membership

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### Membership Comments

- Ashland / Solenis – Nothing to report
- BASF Corporation – Nothing to report
- Belfor – Happy to report we have still not had any hurricanes
- Chatham County Health Department – Continue to work through COVID vaccines, pediatric shots were approved yesterday and will begin this month. Vax rate for Chatham County is at about 50%. Focusing on natural immunity. Continuing to do normal services.
- Colonial Terminals – Nothing to report
- EMD Performance Materials - Nothing to report
- Fort Stewart / Hunter Army Airfield – Due to lack of destroying hazardous materials in incinerators, accumulation levels are higher than normal. CEMA received a letter regarding this increase and it was sent to all Emergency Personnel.
- Georgia Historical Records Advisory Council (GHRAC) – Natasha Roman presented at the Disaster Faith Summit and can do no-cost risk assessments for facilities if requested including against cyber-attacks. Also, QPR training was offered. Glenda will send out contact information if anyone is interested.
- Kinder-Morgan - Nothing to report
- MacAljon / SCL, Inc. – Nothing to report
- Port City Logistics, Inc. – Nothing to report
- Rescue Training, Inc. – Nothing to report
- City of Savannah - Nothing to report
- Savannah Brush and Chemical - Nothing to report
- Savannah Yacht Center – Nothing to report
- Securitas - Nothing to report
- St. Joseph's Candler Health System - Nothing to report
- CEMA – Ft. Stewart hazardous materials information was forwarded out to local emergency responders but not to LEPC members. HazMat reporting is coming up in January and all entities are encouraged to ensure accurate reporting information.
- DHS – please make sure you are using the same address on reporting information for Tier II reports. An active shooter workshop will be held on November 19<sup>th</sup> for the Augusta LEPC.

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### Old Business

- Dave Hall urged membership to submit their sub-committee surveys for assignment purposes for the upcoming year. This will help with determining how to use the funding available to LECP membership.

### New Business

- Subcommittee Reports – none
- Tom Dolan was submitted a draft of potential new by-laws. He will provide a document with tracked changes for membership to review.
- Membership Application
  - DS Smith
    - Motioned by Tom Dolan to accept application and seconded by Mark Lawson.
    - Application was approved by membership
  - International Paper, Savannah Mill
- Dave Donnelly with the City of Savannah provided a presentation on the City of Savannah's Evacuation and Shelter in Place tabletop exercises held in 2021.
- Voting on 2022 LEPC Meeting Dates
  - Approval of the 2022 Meeting Dates were motioned by Tom Dolan and seconded by Glenda Anderson.
- Agency Spotlight – none
- Mark Lawson would like to host LEPC members for a holiday party. More details will follow.

### Closing

- Meeting schedule – February 2, 2022 at 10am at the Tybee Island Historical Center
- Meeting adjourned at 11:00 AM