



LEPC MEETING MINUTES

May 5, 2021 – 10:00 AM
Via Conference Call



- I. **Call to Order and Welcome**..... Dave Hall
- II. **Roll Call & Introduction of Guest** Stephanie Cox
- III. **Minutes Review**..... Dave Hall
- IV. **Treasurer’s Report** Stephanie Cox

Previous Account Balance (01/20/2021)	18,677.16
Interest Accrual	0.31
Deposits	0.00
Disbursements	0.00
Current Account Balance (01/20/2021)	18,677.47
- V. **General Membership Comments**..... Dave Hall
- VI. **Old Business**
- VII. **New Business**
 - Subcommittee Reports..... Dave Hall/Sub-chairs
 - ❖ Training and Exercise..... Vacant
 - ❖ By-Laws/Steering Tom Dolan
 - ❖ Grants and FinanceStephanie Cox
 - ❖ Support and Development Greg Rouse
 - ❖ Outreach Vacant
 - ❖ Emergency Response..... James Vickers
 - Membership Application Dave Hall
 - ❖ DS Smith..... Brian Carr
 - 2021 Hurricane Season Presentation CEMA
 - Agency Spotlight TBA
- VIII. **Closing:**August 4, 2021 at 10:00 AM venue TBA



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Call to Order

Dave Hall called the meeting to order at 10.02 AM on May 5, 2021.

Roll Call and Introduction of Guests

Roll call was conducted from the member roster. A total of 13 member agencies were present, therefore there is a quorum.

Guests: Joe Blackmon, Southern States Chemical

Brian Carr, DS Smith

Minutes Review

February minute meetings were reviewed by Dave Hall. No comments were made. Motion made to accept the minutes. Minutes were approved.

Treasurer's Report

The treasurer's report for the February meeting was reviewed by the LEPC:

Previous Account Balance (01/20/2021)	18,677.16
Interest Accrual	0.31
Deposits	0.00
Disbursements	0.00
Current Account Balance (04/14/2021)	18,677.47

Treasurer's report was reviewed by Stephanie Cox. Motion made to accept the Treasurer's Report. Treasurer's Report were approved.



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Local Emergency Planning Committee



LEPC

...safety in knowledge.

Membership Comments

- Ashland / Solenis – no comments
- BASF – no comments
- Belfor – Belfor has had a very busy spring. They are handling multiple fire/water mitigations and restorations and are happy to report our COVID disinfection cleanings for Commercial clients have diminished considerably. As we enter into Hurricane Season Mark wants offer and confirm that we are available to be one of your approved vendors for assistance for Hurricanes or any other emergency as requested.
- Chatham County Department of Engineering – implementing signage program to alert home owners / buyers about the FEMA Special Flood Zones where flood insurance is mandatory
- Chatham County Department of Public Health – still in the midst of vaccinations and testing. DPH has teamed up with various other companies to provide a wider range of vaccines and testing sites to include churches and other areas. Still running two clinics, will be going down to one clinic in order to return to normal operations at the DPH Office.
- Colonial Oil – no comments
- EMD Performance Materials –
- Georgia Historical Records Advisory Council (GHRAC) – there is a webinar on May 6th at 1PM on the 2021 Hurricane Season report for Cultural Institutions, you can get the recording after the event, but you must register for the event in order to receive the recording. Next week, UGA will have a program on how small businesses can create a COOP plan, re-entry programs and loans available to small businesses after an event.
- International Paper, Port Wentworth Mill – performed internal drills for helicopter landings as a plan for a gap found in emergency planning.
- Kinder Morgan – no comments
- MacAljon / SCL, Inc. – would like to make a recommendation on L-Zone procedures. Annual training with LifeStar helicopters would be valuable to provide member with information needed for the air ambulance services to land. If this is something membership is interested, they can contact the air ambulance services directly.
- Port City Logistics, Inc. – no comments
- Rescue Training, Inc. – no comments
- Savannah Yacht Center – no comments
- Securitas Security Services, USA, Inc. – no comments
- Southern States Chemical – no comments
- CEMA – no comment, will provide Hurricane Season update during the presentation

Chairman – Dave Hall, Rescue Training, Inc.

Vice Chairman – Mark Lawson, Belfor Property Restoration

Treasurer – Stephanie Cox, Chatham EMA

Secretary – Stephanie Cox, Chatham EMA

Chatham County LEPC

c/o Chatham EMA

Bull Street, Room 140

Savannah, GA 31401



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Old Business

- Chairman Hall requests that Tom Dolan on the By-Laws/Steering committee convene to review and update the By-Laws to account for the subcommittee portion.
 - Tom Dolan reviewed the by-laws and created a re-write that was passed to Vice-Chairman Lawson for review. Some committees, as required were kept and the ones that could be combined were in order to provide a more streamlined version of what our Committee is focused on and should be focused on in the future.
 - Will send out a Survey Monkey survey to have everyone recommit to a committee and choose a Chairman for each committee.
 - Development and maintenance of an Emergency Response Plan is mandated by Federal Law. LEPC typically adopts CEMA's plan as the Committee's plan. If any changes are needed, the LEPC requests that CEMA makes those changes. This can be found under Appendix 10-1 in CEMA's Emergency Operations Plan.

New Business

- Annual Hurricane Season Presentation – presentation will be distributed to membership as requested.
- Subcommittee Reports
 - Membership will receive a Survey Monkey to have all members commit to a committee. Once responses are received and tallied, Chairpersons for each committee will be appointed.
 - No Subcommittee Reports
 - Subcommittee chairs are to be designated annually by the Chairman and each subcommittee is to provide a report at each meeting.
- Membership Application
 - DS Smith
 - Formerly Interstate Paper, seeking membership in Chatham County as they do not have a local LEPC to join. Manufactures craft paper for the creation of cardboard. Has large quantities of chlorine on site to assist in daily operations. Wants to be engaged in order to be prepared for extreme weather events and other hazardous response issues.
 - Vote will be tabled until August meeting after the by-laws are reviewed to determine if facilities outside of Chatham County are able to join the Chatham County LEPC.

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- Agency Spotlight – none

Closing

- Meeting schedule – August 4, 2021 at 10am at a location TBA
- Meeting adjourned at 11:11 AM.

DRAFT

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