



LEPC MEETING MINUTES
 September 02, 2020 – 2:00 PM
 Via Conference Call



I. **Call to Order and Welcome**..... Randall Mathews

II. **Roll Call & Introduction of Guest** Randall Mathews

III. **Minutes Review**..... Stephanie Cox

IV. **Treasurer’s Report** Stephanie Cox

Previous Account Balance (04/30/2020)	18,676.06
Interest Accrual	0.55
Deposits	0.00
Disbursements	0.00
Current Account Balance (08/31/2020)	18,676.61

V. **General Membership Comments**..... Randall Mathews

VI. **Old Business**

VII. **New Business**

- Subcommittee Reports Randall Mathews/Sub-chairs
 - ❖ Training and Exercise Vacant
 - ❖ By-Laws/Steering Tom Dolan
 - ❖ Grants and Finance Stephanie Cox
 - ❖ Support and Development Greg Rouse
 - ❖ Outreach Steve Thompson
 - ❖ Emergency Response James Vickers
- Membership Application Randall Mathews
- COVID and Hurricane Season Update Randall Mathews
- Membership Voting on new Executive Subcommittee Randall Mathews

VIII. **Closing:** Next Meeting November 4, 2020 at 10am



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Call to Order

Randall Mathews called the meeting to order at 2:30 PM on September 2, 2020.

Roll Call and Introduction of Guests

Roll call was conducted from the member roster. A total of 14 member agencies were present, therefore there is a quorum.

Minutes Review

May minute meetings were reviewed by Randall Mathews. No comments were made. Motion made to accept the minutes by Matt Gaskin. Motion was seconded by Kory Reeves. Minutes were approved.

Treasurer’s Report

The treasurer’s report for the September meeting was reviewed by the LEPC:

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Current Account Balance (08/31/2020)	18,676.61

Treasurer’s report was reviewed by Stephanie Cox. No comments were made. Motion made to accept the Treasurer’s Report by Glenda Anderson. Motion was seconded by Matt Gaskin. Treasurer’s Report were approved.

Membership Comments

- OSHA – has put in new processes to automate some processes, some things have had to occur remotely and any on-site processes have had to have the correct PPE. COVID-19 has changed the way all businesses operate in order to continue productivity. Also, the process of going paperless and using other online systems has saved money.



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- Chatham County Engineering – has found it easier to review information sent via email versus in person pickups or receipt of information.
- CEMA – provided update on Isaias monitoring and current COVID-19 functions within the department. Discussion of automated processes and moving meetings and file-sharing to online services has been beneficial in remote working.
- SHER – HERA received a Catalyst grant to create a statewide database of all historical sites within Georgia. The grant concluded in August. This database is searchable by County, Municipality and GEMA Region so that people can locate the sites to see any impacts in an affected area. This project has been 10 years in the making and the University System of Georgia will handle all annual updates. If Glenda Anderson receives a link or website for this information, she will ensure it is passed on to membership.

New Business

- Subcommittee Reports
 - No Reports
- Membership Application
 - None
- Membership Voting on Executive Subcommittee
 - LEPC Chairman – Dave Hall offered to take over as Chairman for the new term. His term will expire in two years. Matt Gaskin seconded the nomination for Dave Hall.
 - LEPC Vice Chair – Mark Lawson offered to take over as Vice Chair for the new term. His term will expire in two years. Glenda Anderson seconded the nomination for Mark Lawson.
- Membership would like to see the return of the Agency Spotlight. Discussion was in agreement that it was a productive part of the meeting and allowed members to gain additional knowledge of the new organizations and updated information on current agencies.
- Membership also questioned if a national version of the LEPC existed and if so, could we potentially glean knowledge from their meetings and activities. As of now, there is no such national organization. There is a State Representative that handles some LEPC duties for Georgia; however, the previous activities and larger meetings have been discontinued due to diminishing LEPC groups throughout the State.



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Old Business

None

Closing

- Meeting schedule – November 4, 2020 at 10am
- Meeting adjourned at 3:03 PM.

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