



LEPC MEETING MINUTES

May 20, 2020 – 2:00 PM

Via Conference Call

Local Emergency Planning Committee



LEPC

...safety in knowledge.

- I. **Call to Order and Welcome**..... Randall Mathews
- II. **Roll Call & Introduction of Guest** Randall Mathews
- III. **Minutes Review**..... Stephanie Cox
- IV. **Treasurer's Report** Stephanie Cox
- | | |
|---|------------------|
| Previous Account Balance (12/31/2019) | 18,674.67 |
| Interest Accrual | 1.39 |
| Deposits | 0.00 |
| Disbursements | 0.00 |
| Current Account Balance (04/30/2020) | 18,676.06 |
- V. **General Membership Comments**..... Randall Mathews
- VI. **Old Business**
- VII. **New Business**
- Subcommittee Reports..... Randall Mathews/Sub-chairs
 - ❖ Training and Exercise Vacant
 - ❖ By-Laws/Steering Tom Dolan
 - ❖ Grants and Finance Stephanie Cox
 - ❖ Support and Development Greg Rouse
 - ❖ Outreach Steve Thompson
 - ❖ Emergency Response..... James Vickers
 - Membership Application Randall Mathews
 - ❖ Savannah Yacht Center
 - Hurricane Season Information Randall Mathews
 - Membership Voting on Changing Meeting Dates Randall Mathews
 - Membership Voting on new Executive Subcommittee..... Randall Mathews
- VIII. **Closing:** Next Meeting Pending Membership Vote

Chairman – Randall Mathews, Chatham EMA

Vice Chairman – Pete Liakakis, Owner, United Detective Agency

Treasurer – Stephanie Cox, Chatham EMA

Secretary – Stephanie Cox, Chatham EMA

Chatham County LEPC

c/o Chatham EMA

Bull Street, Room 140

Savannah, GA 31401



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Call to Order

Randall Mathews called the meeting to order at 2:03 PM on May 20, 2020.

Roll Call and Introduction of Guests

Roll call was conducted from the member roster. A total of 16 member agencies were present, therefore there is a quorum.

Guests: Jim with Savannah Yacht Center

Minutes Review

January minute meetings were reviewed by Randall Mathews. No comments were made. Motion made to accept the minutes. Motion was seconded. Minutes were approved.

Treasurer's Report

The treasurer's report for the May meeting was reviewed by the LEPC:

Previous Account Balance (12/31/2019)	18,674.67
Interest Accrual	1.39
Deposits	0.00
Disbursements	0.00
Current Account Balance (04/30/2020)	18,676.06

Treasurer's report was reviewed by Stephanie Cox. No comments were made. Motion made to accept the Treasurer's Report. Motion was seconded. Treasurer's Report were approved.

Membership Comments

- Chatham County Health Department – continuing normal operations with major change being that patients need an appointment to enter the building. Currently holding Specimen Points of Collection sites to hold COVID-19 testing for Chatham County Residents. Beginning to look towards what is needed for the upcoming hurricane season.

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- EMD – operations as normal, no cases of COVID-19
- Ft. Stewart – most employees are teleworking
- SHER – Michael Whiteaker provided the pre-season hurricane training for member agencies. There is an anticipated meeting to discuss the new WebEOC board with the agencies. Local museums are planning what operations will look like once they are open to the public. Facilities are wanting to know how often they should be disinfecting public areas and restrooms.
- International Paper – would like the meeting minutes to show what Agencies are participating.
- MacAljon – has been very active during the pandemic. MacAljon was able to provide nursing homes and facilities with masks and gloves. If any other facilities need PPE, they may be able to provide N-95 masks and cloth masks.
- SCCPSS – exciting end of school with graduations, nursing programs and feeding programs for students. The coordination between the schools, nursing staff and DPH has been great in helping with school shut-downs and the future opening.
- Securitas – also has surgical masks to be donated for any surgical or medical needs that need additional PPE.
- St. Joseph's / Candler – Gearing up for hurricane season and plans to close Candler Hospital for anything a Category 2 or above and will transport patients / relocate as necessary.
- OSHA – Most employees are currently teleworking and are working in conjunction with Ft. Stewart. Will hopefully get employees out in the field as soon as it is safe to do so.
- CEMA – working closely with Public Health to make sure coordination efforts throughout the county work in conjunction to the needs of Public Health. Continuing to prepare for hurricane season and how COVID-19 affects the planning for hurricane season.
- Ashland/Solenis – no membership comments
- BASF Corporation – no membership comments
- Belfour – no membership comments
- Colonial Terminals – no membership comments
- O'Brien & Gere – no membership comments
- Port City Logistics – no membership comments

New Business

- Subcommittee Reports
 - No Reports
- Membership Application

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- Savannah Yacht Center
 - Owned by Colonial Group, focuses on the maintenance and repair of motorized yachts. The vessels they service typically have crew that live onboard of the ships. Tested over 100 persons for COVID-19 and all tests returned negative. They have roughly 50 employees and about 100 sub-contractors.
 - Savannah Yacht Center's membership was motioned and seconded and voted on unanimously by present membership.
- CEMA Pre-season Hurricane Presentation
- Meeting Dates – moving to the first Wednesday of the month at 10 AM. There was no discussion by membership of this date. Meetings will now be held on the first Wednesday.
- Membership Voting on Executive Subcommittee
 - LEPC Chairman – Steve Thompson was nominated and Randall Mathews will discuss with him to see if he will accept the position.
 - LEPC Vice-Chairman – no nominations
 - LEPC Secretary – Stephanie Cox, via volunteer

Old Business

None

Closing

- Meeting schedule – TBD
- Meeting adjourned at 2:58 pm.

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