



LEPC MEETING AGENDA
September 16, 2015 – 10:00 AM
Savannah Civic Center Bryan Room



- I. **Call to Order and Welcome**.....Kory Reeves
- II. **Roll Call & Introduction of Guest**Kory Reeves
- III. **Minutes Review**..... Denise McCoy
 - Minutes Attached
- IV. **Treasurer’s Report** Dennis Jones

Previous Account Balance	16,237.29
Interest Accrued	0.63
Disbursements:	0.00
Current Account Balance (08/31/2015)	16,237.92
- V. **General Membership Comments**.....Kory Reeves
- VI. **Old Business**
 - Update on Patient Placement Tracking.....Bob Staples
- VII. **New Business**
 - Subcommittee ReportsKory Reeves/Sub-chairs
 - ❖ Training and Exercise Gregg Close
 - ❖ By-Laws/Steering Tom Dolan
 - ❖ Grants and FinanceDennis Jones
 - ❖ Support and Development Greg Rouse
 - ❖ OutreachSteve Thompson
 - ❖ Emergency Response..... James Vickers
 - 2015 Meeting ScheduleDenise McCoy
 - Agency Spotlight..... Randall Mathews
 - ❖ Solenis, LLC Johnnie Quiller
- VIII. **Closing:** Next Meeting, November 18th, 10 am
 Location TBD



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Call to Order

Kory Reeves called the meeting to order at 9:59 AM on July 15, 2015.

Dennis Jones addressed concerns regarding a publicity announcement for Kinder Morgan and an opportunity for the public to address concerns regarding a disaster recovery plan for the Elba Island facility. Dennis stated that this was never intended to be part of the LEPC meeting and that he was not aware how or why this information was publicized. Kinder Morgan had planned to present an agency spotlight which is a short presentation regarding member agencies businesses in an effort to better network with LEPC members. However, in light of the inaccurate information that had been circulated regarding the intent of the meeting, Kinder Morgan had decided not to present an agency spotlight at this meeting. Three people in attendance who were not LEPC members indicated that they were at the meeting to hear about Kinder Morgan's disaster plans. These individuals were informed that Kinder Morgan would be contacted and this information discussed at a later time and likely in a different meeting (not the LEPC).

Roll Call and Introduction of Guests

Roll call was conducted from the member roster. A total of 19 member agencies were present, therefore there is a quorum. Kory indicated that we will review the roster for attendance issues.

Members in attendance: Georgia Historical Records Advisory Council, Chatham County Health Department, Chatham County Department of Engineering, Colonial Terminals, Southside Fire Department (EMS), Memorial Health University Medical Center, Skidaway Island State Park, Fort Stewart/Hunter Army Airfield, CEMA, Coastal EMS, United Detectives, O'Brien & Gere, Georgia Power, GEO Specialty Chemicals, BASF Corporation, Savannah Chatham Metropolitan Police Department, Solenis, EMD Millipore, Kerry, Kinder Morgan, Port City Logistics, Savannah College of Art and Design, Savannah Fire & Emergency Services.

Guests – Mel Bass and Judy Kessler with Solenis. Sharyn Baggett and John Wright with Salvation Army.

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Vice Chairman – Pete Liakakis, Owner, United Detective Agency

Treasurer – Dennis Jones, CEMA

Secretary – Denise McCoy, O'Brien & Gere

Staff Resource – Randall Mathews, EM Specialist, Chatham EMA

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Minutes Review

July meeting minutes were reviewed by Denise McCoy. Motion made, seconded, and approved by LEPC.

Treasurer’s Report

The treasurer’s report was reviewed by LEPC:

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Treasurer’s report was approved by the LEPC.

Membership Comments

- Georgia Power – closing facilities/power plants in the area. Working on dismantlement plans for Plant Kraft and plant in Brunswick. Anticipate demolition starting early next year. Also partially demolishing plants in Noonan. Plant McIntosh in Effingham and the existing power grid will manage the power load lost by Plant Kraft. Rerouting power lines and feeds – power lines are going up along Highway 21.
- Salvation Army – first meeting. Interested in joining the LEPC.
- SCAD – first week of classes. Increase in traffic. Working on improving student evacuation plans. David will no longer be with SCAD after this meeting and he indicated that Helen Morgan would again attend the meetings in his place.
- CEMA – upgrading COOP plans – continuity of operations plans. Hurricane evacuation exercise last month for county departments. Damage assessment exercise will be conducted November 5th on the west side – CEMA will provide information for distribution to the LEPC. November meeting for LEPC conflicts with Coast Guard exercise. LEPC has been invited to attend in place of the existing meeting. Minutes and other LEPC business can be deferred to January. Information will be distributed to the LEPC.
- Georgia Historical Records Advisory Council (GHRAC) – Contingency contract for pre-qualified vendors and pricing for disaster services and supplies for cultural and

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historical entities expired June 30th. Glenda Anderson will follow up with Georgia Archives staff to encourage DOAS to address the contract lapse.

- Chatham County Health Department - Drive-through flu shots – November 17th.
- EMD Chemicals – large fire at the facility in May due to hot work in the waste water system area. Great response from Pt. Wentworth fire. Caused by failure to follow hot work precautions. Advised membership to be sure facilities are following procedures.
- United Detectives – Engaged with CEMA in tracking recent hurricane event.

Old Business

- AIFC haz mat conference – obtained “train the trainer” information and are now converting into a course format and will begin teaching haz mat technicians new techniques. Also looking at new equipment that might be useful. Positive feedback regarding conference content.

Sub-Committee Reports

- Steering/By-Laws Committee – Tom Dolan – not present but told Kory prior to the meeting that there was nothing to report.
- Support and Development – Greg Rouse – Nothing to report. Speros is included on the distribution of the LEPC announcements/information so they should be able to update. Committee will look into potentially developing a facebook page.
- Outreach – Steve Thompson – not present.
- Grants and Finance –Dennis Jones – Reviewed disbursements on July report – we will be reimbursed at 100%. There have not been any requests for grant funding so the committee has not met. Only upcoming expense will be payment for the website. No invoices have been received to date.
- Training and Exercise – Gregg Close- Not present. Not sure what status of full-scale exercise. Need to meet table top requirement. Either the SSRC exercise (September 29th and 30th) or upcoming Coast Guard exercise will meet the requirement but Gregg needs to be on the planning committee. Kory will reach out to Gregg.
- Emergency Response – James Vickers – need to review Memorandums of Understanding with fire departments. These need to be updated and redistributed – these are mutual aid agreements. Existing agreements are greater than 5 years old – limited to fire departments. New 50-ft. fire boat acquired August 20th. Training has

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been ongoing. Allows FD to fight fires from the water. Can fight chemical and radiological fires and also has medical capabilities.

New Business

- 2015 Meeting Schedule – information for the next meeting will be provided to the membership via email as it may be an exercise with the Coast Guard as discussed above. Meeting schedule for 2016 has been drafted and is available.
- Agency Spotlight – Solenis.
- Next meeting – Randall of CEMA will give a presentation on Tier II Reporting at the January meeting.

Closing

- Dennis Jones collected names and contact information for the individuals in attendance to learn more about Kinder Morgan
- Meeting adjourned at 10:53 am.

DRAFT

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