



LEPC MEETING AGENDA
 July 15th, 2015 – 10:00 AM
 Oatland Island



- I. **Call to Order and Welcome**..... Kory Reeves
- II. **Roll Call & Introduction of Guest** Kory Reeves
- III. **Minutes Review**..... Denise McCoy
 - Minutes Attached
- IV. **Treasurer’s Report** Dennis Jones

Previous Account Balance	19,302.07
Interest Accrued	0.62
Disbursements:	
<i>Four Seasons Travel (airfare for conference)</i>	1,184.40
<i>Patrick Burke (per diem)</i>	247.50
<i>Sam Tvrdy (per diem)</i>	247.50
<i>Wells Fargo (Hotel reimbursement to CEMA)</i>	1,386.00
Current Account Balance (06/30)	16,237.29
- V. **General Membership Comments**..... Kory Reeves
- VI. **Old Business**
 - Update on Patient Placement Tracking Kory Reeves/Bob Staples
 - AIFC haz mat conference in Baltimore Chief Vickers
- VII. **New Business**
 - Subcommittee Reports Kory Reeves/Sub-chairs
 - ❖ Training and Exercise Gregg Close
 - ❖ By-Laws/Steering Tom Dolan
 - ❖ Grants and Finance Dennis Jones
 - ❖ Support and Development Greg Rouse
 - ❖ Outreach Steve Thompson
 - ❖ Emergency Response James Vickers
 - Call-In Number Available for Subcommittees Dennis Jones
 - GTRI OSHA Outreach Programs Kory Reeves
 - 2015 Meeting Schedule Denise McCoy
 - Agency Spotlight Randall Mathews
- VIII. **Closing:** Next Meeting, September 16th, 10 am
 Civic Center Ballroom

Chairman – Kory Reeves, EMD Performance Materials Corp.
Vice Chairman – Pete Liakakis, Owner, United Detective Agency
Treasurer – Dennis Jones, CEMA
Secretary – Denise McCoy, O’Brien & Gere
Staff Resource – Randall Mathews, EM Specialist, Chatham EMA

Chatham County LEPC
 c/o Chatham EMA
 Bull Street, Suite 140
 Savannah, GA 31401



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Local Emergency Planning Committee



LEPC

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Call to Order

Kory Reeves called the meeting to order at 10:01 AM on July 15, 2015.

Roll Call and Introduction of Guests

Roll call was conducted from the member roster. A total of 22 member agencies were present.

Minutes Review

Minutes were reviewed by Denise McCoy and approved by LEPC.

Treasurer's Report

The treasurer's report was reviewed by LEPC:

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Disbursements shown above were for the haz mat conference. Treasurer's report was approved by the LEPC.

Membership Comments

- Georgia Historical Records Advisory Council (GHRAC) - GEMA's HURREX 2016 will be May 16th-20th (from Venessa Sims). The next GRA workshop at the Georgia Archives in Morrow (south metro Atlanta) will be Thursday, 9/17, from 9 AM - 2 PM. This will be a repeat of the spring 2015 workshop. Among other sessions, Kim Norman, Conservator, will present on the 8/2014 Hancock County Courthouse fire and Christine Garrett, Electronic Records Mgr., will present on Disaster Preparation and Electronic Records. The Spring 2016 Georgia Archives workshop will be focused on emergency preparedness. No firm date yet. Kim Norman is still Co-Chair of the Emergency Committee of the American Institute for Conservation (AIC), and she

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presented at their 2015 conference, in part addressing work efficiencies in the aftermath of disasters.

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- Memorial Health – Decon exercise tomorrow at 8 am. Armstrong students will be participating.
- Savannah Fire – Conducting annual Tier II walkthroughs. New 50 ft. boat will be arriving in August – to be used for protection of the GA Ports. Savannah Fire currently has 3 boats.
- Chatham Co. Health Dept. – Functional and medical needs evacuations for hurricane preparedness meetings are being conducted monthly and one is scheduled for 1:00 tomorrow. The health department is responsible for maintaining a registry for functional needs and a separate registry for those with medical needs to assist those that have no other means for evacuation in the event of a hurricane. Mike indicated that he would send to Denise McCoy notifications of the meetings for distribution to the LEPC.
- Harambee House – EHS meeting to be conducted in conjunction with the GA EPD will be held at the Marriott on Sept. 10th -12th. An additional event will be conducted at Savannah State in October – information will be provided to the LEPC once it is scheduled. A lead refresher course will be held Sept 12th at the Happy Homes Baptist Church.
- United Detectives – Still waiting on information from FBI on getting the chemical industries together for a meeting/training.

Old Business

- Update on patient tracking and AIFC haz mat conference will be discussed next meeting as those involved in these events were not present at the meeting.

Sub-Committee Reports

- Steering/By-Laws Committee – Tom Dolan – not present but told Kory prior to the meeting that there was nothing to report.
- Support and Development – Greg Rouse – Having issues with Speros getting the access we need to update the website. He will follow up with them today.
- Outreach – Steve Thompson – Talked with Michael Blakely about what had been previously discussed regarding posting floodplain information to the LEPC website.

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There are updates that need to be done by Michael prior to providing the information or a link to the LEPC.

- Grants and Finance –Dennis Jones – per Randall Matthews – nothing to report.
- Training and Exercise – Gregg Close- FSE (Full Scale Exercise) we were planning is actually not required to be done this year per our by-laws. We will work doing this next year – planning needs to start now. Gregg will check the by-laws to evaluate if a desk top exercise will be required for this year.
- Emergency Response – James Vickers – not present.

New Business

- Call-In # for subcommittee meetings – Per email correspondence with Dennis – CEMA will need to initiate the call. The system needs to be turned on to activate the call-in numbers. Therefore, if subcommittees want to set up a conference call, they should notify Dennis or Randall the date and time of the call and one of them will make sure the number is available.
- GTRI OSHA Outreach Programs – Kory was unable to schedule a representative to attend the LEPC meeting. Gregg Close stated that they provide training/seminars on environmental, health, and safety topics. The outreach they provide is free – college interns will conduct an audit of a facility. Gregg suggested that facilities that use this service will be legally bound to address the issues identified or it will be reported to regulatory authorities.
- 2015 Meeting Schedule – Next meeting September 16, 10:00 AM, Civic Center Ballroom.
- Agency Spotlight – Gregg Close. Karla Roark – volunteered to conduct the next agency spotlight in the September meeting.

Closing

- Meeting adjourned at 10:53 am.

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