



LEPC MEETING AGENDA
 July 17, 2013 – 10:00 AM
 Savannah Civic Center
Mason Room



- I. **Call to Order and Welcome**..... Hugh Futrell
- II. **Roll Call & Introduction of Guest** Dennis Jones
- III. **Minutes Review and Treasurer’s Report**..... Dennis Jones
 - **Minutes Attached**
 - **Treasurer’s Report**
 - **Previous Checking Account Balance** \$12,130.71
 - **Disbursements** \$-2,551.72
 - **Checking Available** \$9,578.99
 - **CD** \$11,814.29
 - TOTAL BALANCE** **\$21,393.28**
- IV. **General Membership Comments**..... Hugh Futrell
- V. **Membership Agency Spotlight**
 - Holly Holdsworth, Skidaway Island State Park
 - Jimmy Gordon, Memorial Health University Medical Center
- VI. **Sub-Committee Reports:**
 - Steering Committee..... Steve Thompson
 - Support and DevelopmentKory Reeves
 - Outreach..... Deatre Denion
 - Grants and Finance.....Hugh Futrell
 - Training and Exercise..... Dave Hall
 - Emergency Response..... James Vickers
- VII. **Old Business**
 - Completion of Tri-Fold Hugh Futrell
 - Creation of Chatham County “SMART LIST” Hugh Futrell
 - Membership drive (In-active members and new members) Hugh Futrell
 - Community encouragement solicited through the city MayorsPete Liakakis
- VIII. **New Business**
 - Membership Requests Hugh Futrell
- IX. **Closing:** Next Meeting, Sep 19, 8am-1pm, Oatland Island Planning Meeting, To be determined



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Call to Order

Hugh Futrell called the meeting to order at 10:00 am on July 17, 2013.

Roll Call and Introduction of Guests

Anson Calmes completed roll call. A total of 31 members were present, 3 visitors, and 1 potential member.

Minutes Review and Treasurer’s Report

The minutes from the previous meeting, May 15, 2013, were accepted by the membership.

The treasurer’s report was read and accepted as read:

○ Previous Checking Account Balance	\$12,130.71
○ Disbursements	-\$2,551.72
○ Checking Available	\$9,578.99
○ CD	<u>\$11,814.29</u>
TOTAL BALANCE	\$21,393.28

Two disbursements to report since previous meeting. Check 1228 - \$2317.50 for food. Check 1229 – \$234.22 for pens and shipping. \$448.28 of the grant went to invitations and bags.

Membership Comments

- Fort Stewart / HAAF - Angie Eason remind membership of the furlough in effect until 30 Sept (one day a week).
- Georgia Historical Records Advisory Board - Glenda Anderson announced that the funding for GHRAB emergency operations is still defunct. Please be supportive if asked to sign funding request.
- Coastal EMS – Jeannie Newton-Rhiner is now in Atlanta, replaced by Jeff Smith as Operations Manager.
- Synergy – Gregg Close – Hiring confined space rescue specialist. Will provide training. Expect 24 hour on-call. Must be physically capable of high angle and confined space rescue.
- Garden City Fire – Port Security grant applications have been submitted – total \$9,000.
- Chatham County Health Department – Todd Jones reports that the Functional Medical Needs program currently has 147 registrants.
- Humane Society – Lynn Gensamer reports that there will be a joint adoption event on July 20 with Animal Control. Cats \$10 and Dogs \$50. All adopted animals will be “fixed” and up to date on shots.

Membership Agency Spotlights

- Memorial Health University Medical Center – Jimmy Gordon (Handout provided)
- Skidaway Island State Park – Holly Holdsworth (Handout provided)

Sub-Committee Reports

- Steering – Steve Thompson
 - Planning meeting – To Be Determined



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Local Emergency Planning Committee



LEPC

...safety in knowledge.

- Half day seminar scheduled for September 19 at Outland Island with a focus on OSHA.
- The target audience is TIER II facilities that are not LEPC Members.
- 8-9 Registration, 9 to 9:45 LEPC Introduction, 10-11 Topic “When OSHA comes knocking?” 11:15 - 11:45 OSHA Records Review, 12 Lunch.
- This will replace the scheduled September 18th Meeting.
- By-Laws Amendment – Amendment reference to being on more than one committee – add to next agenda.
- Support – Kory Reeves
 - Trifold Complete
- Outreach
 - No report.
- Emergency Response
 - Savannah Fire Hazmat and CEMA have met and completed update to Annex 10-1.
- Grants and Finance – Hugh Futrell
 - No report.
- Training and Exercise – Hugh Futrell
 - Recommend utilizing the resource list, “CART” list, in future table top exercises and drills. “CART” list should be sent to membership prior to next meeting. Please update with agency / industry specific additions that can be of use during future operations.

Old Business

- Tri-fold including LEPC complete.
- Chief Futrell has created the Chatham Area Resource Table (CART) to document and track assets available within the County. The NIMS Resource Lists are being compiled at this time and can be used for developing the CART. CART will be sent out prior to next meeting so that industry representatives can add assets available during future operations.
- Membershipdrive focusing on reaching out to additional Tier II facilities. Invitations will be sent out to invite non-members to upcoming Membership seminar on Oatland Island.
- Community encouragement is being solicited through the city Mayors –Vice Chairman Liakakis is working to get them on board. Staff resource will send list of Tier II registered facilities to Vice Chairman Liakakis
- Amend the Bylaws to ensure members can only represent one agency when a vote is taken. Steering Committee is addressing this and issue will be added to next agenda.

New Business

- None

Closing

Chairman Futrell adjourned the meeting at 11:10 am. The next meeting is September 19, 2013 at 8:00 AM, at the Membership Seminar on Oatland Island.

Meeting Minutes Produced by Anson Calmes, CEMA EM Specialist.

Respectfully Submitted,

Dennis Jones, CEMA Deputy Director, LEPC Secretary / Treasurer

Chairman – Hugh Futrell, Assistant Chief, Southside Fire/EMS/Security

Chatham County LEPC

Vice Chairman – Pete Liakakis, Owner, United Detective Agency

c/o Chatham EMA

Secretary/Treasurer – Dennis Jones, Deputy Director Chatham EMA

124 Bull Street, Suite 140

Staff Resource – Anson Calmes, EM Specialist, Chatham EMA

Savannah, GA 31401