



LEPC MEETING AGENDA
March 27, 2013 – 10:00 AM
Annex EOC, Police Memorial Dr



- I. **Call to Order and Welcome**..... Hugh Futrell
- II. **Roll Call & Introduction of Guest** Dennis Jones
- III. **Minutes Review and Treasurer’s Report**..... Dennis Jones
 - **Minutes Attached**
 - **Treasurer’s Report**
 - **Previous Checking Account Balance** **\$14,930.71**
 - **HMEPG** **\$5,000.00** Spend 063013**
 - **CD: (increase of \$1.08)** **\$11,812.38**
 - TOTAL BALANCE** **\$31,743.09**
- IV. **General Membership Comments**..... Hugh Futrell
- V. **Membership Agency Spotlight**
 - Lynn Gensamer, Humane Society of Savannah
 - Laura Siefert,
- VI. **Sub-Committee Reports:**
 - Steering Committee..... Steve Thompson
 - Support and DevelopmentKory Reeves
 - Outreach..... Deatre Denion
 - Grants and Finance..... Dennis Jones
 - Training and Exercise..... Dave Hall
 - Emergency Response..... James Vickers
- VII. **Old Business**
 - Status of LEPC membership benefits Tri-Fold Hugh Futrell
 - Creation of Chatham County “SMART LIST” Hugh Futrell
 - Membership drive (In-active members and new members) Hugh Futrell
 - Accurate list of committee members Hugh Futrell
 - Community encouragement solicited through the city Mayors Hugh Futrell
- VIII. **New Business**
 - Membership Requests Hugh Futrell
 - Members representing more than one organization Hugh Futrell
- IX. **Closing:**Next Meeting, May 15, 10:00 AM Savannah Civic Center

Chairman – Hugh Futrell, Assistant Chief, Southside Fire/EMS/Security
Vice Chairman – Pete Liakakis, Owner, United Detective Agency
Secretary/Treasurer – Dennis Jones, Deputy Director Chatham EMA
Staff Resource – Anson Calmes, EM Specialist, Chatham EMA

Chatham County LEPC
 c/o Chatham EMA
 124 Bull Street, Suite 140
 Savannah, GA 31401



LEPC MEETING AGENDA
March 27, 2013 – 10:00 AM
Annex EOC, Police Memorial Dr



Call to Order

Hugh Futrell called the meeting to order at 10:00 am on March 27, 2013.

Roll Call and Introduction of Guests

Dennis Jones completed roll call. A total of 31 members were present, 2 members excused, and 1 visitor.

Minutes Review and Treasurer's Report

The minutes from the previous meeting, November 2012, were accepted by the membership.

The treasurer's report was read and accepted as read:

Checking Account Balance	\$14,930.71
HMEPG	\$ 5,000.00
Certificate of Deposit Balance	<u>\$11,812.38</u>
TOTAL BALANCE	\$31,743.09

No disbursements to report since previous meeting.

Membership Comments

- CEMA – Encourage participation in upcoming Hurricane Conference.
- Savannah Fire Department – Chief Vickers introduced Master Firefighter Chris Woods, HazMat representative.
- Southside Fire / EMS – Saint Patrick's Day activities were successful and operations normal. April 18, 2013 at 1100 hours is the grand opening and tours of the new \$4 million Southside Fire Headquarters Complex. Event will be catered.
- Memorial Health University Medical Center – Health care in region operates under one organization. Assistance needed in evacuation will not change. Exercise being planned in August (tabletop) and October 2013 for full scale exercise on March 19, 2014. (Schedule distributed.) Participation encouraged due to value of membership resources and need for assistance in planning and exercise of evacuation. Encourage regional participation. (Discussion of requirement for full scale exercise).
- Georgia Historical Records Advisory Board – State archives funding has not been approved. Please contact your local congressman to fund restoration of emergency disaster support functions. Don Waters appointed to Board of Regents. (Historical significance of Savannah noted by Chairman with importance of salvaging local cultural heritage.)
- Chairman / Vice Chair – Pete Liakakis stresses that the Georgia Historical Society at Gaston and Whitaker hold a tremendous amount of the archives for the State of Georgia. Loss of those archives would be a disaster, as representatives from the entire state retrieve information from these archives.

Membership Agency Spotlights

- Humane Society by Lynn Gensamer
- Savannah Heritage Emergency Response by Laura Seifert

Sub-Committee Reports

- Steering – Steve Thompson
 - Recommend training event similar to previous civic center training event. Money to be spent by end of June. Request volunteers for committee to put on an event.
 - Chairman wants plan in place by end of May. Suggest half day seminar.
 - Recommendation: When OSHA comes knocking?
- Support – Kory Reeves
 - Working on tri-fold listing benefits of LEPC Membership
 - Outreach to community and industry to encourage importance of LEPC membership.

Chairman – Hugh Futrell, Assistant Chief, Southside Fire/EMS/Security
Vice Chairman – Pete Liakakis, Owner, United Detective Agency
Secretary/Treasurer – Dennis Jones, Deputy Director Chatham EMA
Staff Resource – Anson Calmes, EM Specialist, Chatham EMA

Chatham County LEPC
c/o Chatham EMA
124 Bull Street, Suite 140
Savannah, GA 31401



LEPC MEETING AGENDA
March 27, 2013 – 10:00 AM
Annex EOC, Police Memorial Dr



- Directed by Chairman to follow up with outreach for further development of LEPC tri-fold.
- Outreach – Hugh Futrell
 - Working with Support Sub-Committee on LEPC Benefit tri-fold
- Emergency Response – Dennis Jones
 - Met with Savannah Fire Special Operations Chief Vickers.
 - Updating Annex 10-1(County HAZMAT Response Plan).
 - Relooking HAZMAT ordinances for possible adjustments.
- Grants and Finance – Dennis Jones
 - \$5,000 grant from State (must be used by end of June 2013).
 - \$3,000 used for planning.
 - \$2,000 for training and exercise.
 - Treasury report includes this grant.
 - Funding Request from Savannah Fire
 - 4 firefighters to Extreme Industrial Fire School; will become trainers / instructors
 - Curriculum will be created so that training can be conducted for all county fire departments
 - LEPC covers tuition; Savannah Fire covers travel / expenses
 - \$7,800 tuition for four firefighter attendees
 - \$2,000 from state grant
 - \$1,250 LEPC match of state grant
 - \$4,550 from account funds
 - Motion made and approved by the membership to fund the \$7,800 to send four firefighters from Savannah Fire to Extreme Industrial Fire School
 - Motion made and approved by the membership to fund the maximum \$3,000 for steering committee to plan and host the event for membership workshops. Plan to be presented at next meeting.
- Training and Exercise – Dennis Jones
 - Full scale exercise must be conducted every other year.
 - Full Scale Exercise was not conducted in 2012, must be conducted in 2013.
 - Proposed training area discussed – Paintball range on Grove Point Road (vicinity Hwy 204 between Hwy 17 and King George Blvd). Recommend donation of old tanker trailers from industry to be used in training.
 - Conduct of drill with Savannah Airport to be researched by Pete Liakakis.

Old Business

- Tri-fold including LEPC membership benefits
- Creation of a County asset “SMART LIST” (Chief Futrell)
- Membership drive focusing on in-active current members then outreach to additional Tier II facilities
- Accurate contact list of committee members – distributed to Committee Chairs
- Community encouragement be solicited through the city Mayors –Pete Liakakis
- LEPC organization spotlight to better understand member organizations - in process
- Motion made and approved for Brassler USA to be removed from membership list due to lack of participation / communication response. No restriction on re-application for membership

New Business

- New application request from Goodwill of the Coastal Empire. Motion made and approved by the membership.
- Comment of organizations desiring membership. New members must submit a letter to request membership.
- Members of the LEPC represent more than one company. Not necessarily in the best interest of the LEPC or the members of the LEPC. By-laws steering committee directed to propose change to by-laws and present at May meeting. Reminder: the company is the member of the LEPC.

Chairman – Hugh Futrell, Assistant Chief, Southside Fire/EMS/Security
Vice Chairman – Pete Liakakis, Owner, United Detective Agency
Secretary/Treasurer – Dennis Jones, Deputy Director Chatham EMA
Staff Resource – Anson Calmes, EM Specialist, Chatham EMA

Chatham County LEPC
c/o Chatham EMA
124 Bull Street, Suite 140
Savannah, GA 31401



LEPC MEETING AGENDA
March 27, 2013 – 10:00 AM
Annex EOC, Police Memorial Dr



Closing

Hugh Futrell adjourned the meeting at 11:31 am. The next meeting is May 15, 2013 at 10:00 AM O'Connor Room of the Savannah Civic Center.

Meeting Minutes Produced by Anson Calmes, CEMA EM Specialist

Respectfully Submitted,
Dennis Jones, CEMA Deputy Director, LEPC Secretary / Treasurer

Chairman – Hugh Futrell, Assistant Chief, Southside Fire/EMS/Security
Vice Chairman – Pete Liakakis, Owner, United Detective Agency
Secretary/Treasurer – Dennis Jones, Deputy Director Chatham EMA
Staff Resource – Anson Calmes, EM Specialist, Chatham EMA

Chatham County LEPC
c/o Chatham EMA
124 Bull Street, Suite 140
Savannah, GA 31401